

## CAST INFORMATION

### REHEARSALS

Rehearsals are absolutely crucial. Please make sure the production team has all of your updated conflict dates since joining the cast, this includes all work, weekly and weekend activities, travel, family events and holidays when you are unavailable. choreography and blocking are impossible without the actors, and a production cannot be developed without proper rehearsal time, and we need our cast in attendance for this to happen.

### REHEARSAL SCHEDULE

Monday-Thursday - 6 PM - 9:45 PM. Friday as needed. Sunday afternoons - 1 - 5 PM.

Children - grades 4th-8th will be dismissed between 8 - 9 PM.

\* Additional rehearsal days and times will be added depending on the progress of the show.

\* Rehearsal schedules will be sent out weekly with times for the coming week, and any location or production changes.

Note - Parents please be aware that starting Nov. 12th children may be required to stay until 10 PM for rehearsals, but dismissal will be earlier whenever possible. Adults may be needed until 10:30 PM. This process is dynamic and therefore all schedules are subject to change.

### REHEARSAL LOCATIONS

Trumbull Senior Center - 23 Priscilla Place, Trumbull, CT 06611

\*If needed: Madison Middle School - 4630 Madison Ave, Trumbull, CT

Trumbull High School - Beginning November 12th - 72 Strobel Rd., Trumbull, CT

### CONTACT INFORMATION Production Team

Producers - Merial Cornell & Mary Joan Wright

Choreographer - Lisa Mennilli

Assistant Producer - Betsy Gilberti

Stage Manager Erin Wallace

Stage & Music Director - Sabrina Post

Stage Manager - Erin Wallace

Costume Design - Mary Joan Wright & Merial Cornell

For cast absences and rehearsal concerns please contact our Stage Manager Erin Wallace -

[stagemanagertt@gmail.com](mailto:stagemanagertt@gmail.com)

For last minute occurrences and illness - a number will be provided to cast and parents of children of the cast.

General Correspondence, or to contact the producers, please email to: [trumbullcommunitytheatre@gmail.com](mailto:trumbullcommunitytheatre@gmail.com).

### CHILDREN'S PARTICIPATION & FEES

Each cast member must sign a participation form. Children under 18 need a youth form signed by parent/guardian.

There will be a \$75 participation fee for children Grades 4 - Grade 8. Please pay cash or make payable to "Trumbull Parks & Recreation" and attach with their participation from the first rehearsal. If you would be interested in paying with a credit card please email us at [trumbullcommunitytheatre@gmail.com](mailto:trumbullcommunitytheatre@gmail.com).

### ADVERTISING AND DONATIONS

We request that all cast members and families make an effort to sell advertising in our program booklet or collect donations. This is a very large and costly show. We are suggesting \$100 per cast member or \$150 per family.

**Ads & donations are due Fri. 10/24.** Copies were handed out. They will be on the website and we have copies at rehearsal. Donations, if handed later will be graciously accepted, however donor names might not appear in the program. In addition, TCT has a sponsorship program if you have a good connection to a local business.

**BIOS** - If you would like your personal bio to appear in the program, please follow the link that will be emailed to you/your child and complete it by 10/22. There are examples given, and copies of older programs are always available at rehearsal. Adult ensemble and principles please submit 110 words or less, children's ensemble 60 words or less.

### **PARENT SUPERVISORS**

If you have a child in the cast grades 4 - 8th grade we need you to sign up to supervise the children during rehearsals and performances. A Google sheet will be provided for sign up.

### **CREW AND VOLUNTEERS**

We cannot do this show without a super crew and volunteers!

Parents, family and friends please get involved! Help backstage with set, props and costume, be on crew or as a spotlight operator. In the lobby we will need ticket sales, concessions, and be an usher. Teens can earn service hours. People interested in volunteering should fill out the [2025 White Christmas Volunteer Google Form](#) available on our website. We will have copies at rehearsal as well.

### **CAST AND CREW APPAREL**

T-shirts and sweat shirts order forms will be available for those who would like to purchase them.

### **COSTUMES**

Cast members may be required to buy or provide some basic clothing pieces to help supplement costumes, such as appropriate shoes, a pair of pants, or blouse, a leotard, and proper undergarments, etc. More information will be coming soon.

### **TICKETS**

All seats will be \$28.00, and on sale in Oct. through CUR8. More information to follow.

### **IMPORTANT DATES**

<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
9/25 - Mandatory - Read through for teens, adults, casted-Susan Waverly and those specifically called.	10/22 - Bios due 10/24 - Ads & donations due. 10/31 - Halloween No Rehearsal	11/24 & 11/25 - Rehearsal 11/26, 11/27 & 11/28 - No rehearsal - Thanksgiving break. 11/29 & 11/30 - Possible rehearsal. 11/30 Sitzprobe - TBD	12/1 - Sitzprobe 12/2 - 12/4 - Full Dress rehearsals  12/13 or 12/14 <b>STRIKE 2</b> - TBD -set back into storage.

### **WHITE CHRISTMAS PERFORMANCES**

<b>12/5 - Friday</b> <b>7:30 PM</b>	<b>12/6 - Saturday</b> <b>2:00 PM</b> <b>7:30 PM</b> <b>*Dinner served between shows</b>	<b>12/7 - Sunday</b> <b>2 PM</b> <b>*Strike and cast party after show.</b>
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The show approximately 2.5 hours, with one 15 minute intermission. Evening shows will end around 9:45 PM